

MEETINGS

MINUTES OF GEOGRAPHY DIVISION STAFF MEETING, 23 September 1959

25X1A9a

PRESENT:

1. United Givers Fund

Continuation of the fine record of the Division was urged.

2. Personnel Cuts in the Agency

25X1A9a [REDACTED] reported on the personnel cuts that have been made. The objective is to reduce the Agency to the optimum size desired by the DCI; also, to assure that CIA will fit into its new building. Emphasis has been laid on a reduction of production and overhead maintenance costs to the end that they are more closely related to the basic goals of the Agency. The fact that the GRA got off scot-free is a testimonial to the regard that the Area enjoys, but also is indicative that there will be even stiffer scrutiny of our effectiveness next time.

3. DD/I's Comment

The DD/I commented recently that he didn't want "his Geography Division" tied down by major long-term projects in any way that would reduce its capability to produce GM's and support to ONE.

4. Repeat Performances

25X1A9a a. [REDACTED] talk before D/GG personnel will be repeated at 3 PM, Monday, 28 September, for those who did not attend the 14 July meeting. 25X1A9a

b. [REDACTED] briefing on the course at McGill will be repeated at a time to be decided by them.

5. Format of the GM

Tentatively, it has been decided by Ch/G, Ch/GG and Ch/GC that a total of four panels (three of text and one of map) should be the maximum; that only on rare occasions may the text go to the back of the fourth panel. Three panels (two of text and one of map) is the most ideal format. Additional guidelines will be forthcoming following the issuance of GM 59-2 Laos.

6. Miscellaneous

a. The question of "selected transportation" on maps was discussed 25X1A9a with Chief, D/GC, [REDACTED] reported.

25X1A9a b. [REDACTED] comment on the excellent service rendered by FBID, in verifying details of De Gaulle's 16 September speech, led to 25X1A9a request by [REDACTED] for a tour of the unit. [REDACTED] will look into this.

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c. Assignment of Code Names to D/GG Projects
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(1) [REDACTED] will check further on the dissemination of ORR Status of Projects and the necessity for listing coded projects.

(2) It was suggested that the Project Initiation Memorandum be changed to include the words "Code Name?". The query is to be put to the requestor when in the analyst's opinion the project may have extra sensitivity.

d. Filing of D/GG files will begin in 1960.

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e. [REDACTED] is the chief of the new Deployment Branch, I/GM/RR.

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f. D/GG will inform St/P by memorandum when we order graphics that will become a part of an ERA project. [REDACTED] has a supply of the form memorandum to be used for this purpose.)